



COMPREHENSIVE DEFINITIONS

Basic Requirements

To be eligible for RISE CSRP certification, you must meet the following basic requirements:

- Be at least 18 years of age
- Meet prerequisites of related experience and training or education
- Complete an application form with appendices that document you meet the requirements
- Sign a code of ethics and professional conduct
- Pay applicable fees
- Pass a written exam

Prerequisites

The RISE board of directors has identified three eligibility tracks. To qualify to take the RISE CSRP examination, you must demonstrate you meet at least one of the following minimum entry requirement tracks:

1. Three years' experience installing roof systems as a roofing contractor or employee of a roofing contractor in addition to completing 40 hours of recognized education or training. You must currently be or within the 12 months previous to submitting the application form have been employed in a qualifying role.
2. Three years' experience providing technical roof system consulting services that include a minimum of five installed roof system projects in addition to completing 40 hours of recognized training program. You must currently be or within the 12 months previous to submitting the application form have been employed in a qualifying role.
3. Two- or four-year construction-related degree from a college or university accredited by an accrediting agency or state approval agency recognized by the U.S. secretary of education. In addition, you must complete 40 hours of recognized education or training.

Definitions of Experience

For the purposes of the eligibility requirements:

- Experience installing roof systems (track a) requires being in a responsible, decision-making role during the installation of steep-slope and/or low-slope roof systems. This includes being a foreman, superintendent, supervisor or site/project manager responsible for installation quality. Experience installing roof-mounted photovoltaic (PV) systems is not required.
- Experience providing technical roof system consulting services (track b) requires being the principal roof system designer for a specific project and being in a responsible, decision-making role during the installation of steep-slope and/or low-slope roof systems. This includes being responsible for ensuring installation quality. Experience providing consulting services for roof-mounted PV system installations is not required.

Definitions of Education or Training

A. Required

All candidates must complete a minimum of 40 hours of education or training covering any aspect(s) of the competencies listed in the CSRP Job Task Analysis. The CSRP Job Task Analysis describes the essential knowledge, skills and abilities required for individuals that plan and oversee the installation of roof-mounted PV systems. [Click here to download a copy of the CSRP Job Task Analysis](#). (PDF)

Relevant training topics include but are not limited to roof system technology, PV system technology, project management for roof system or roof-mounted PV system installations, and roofing safety. The RISE board of directors will recognize training to apply toward entry requirements for tracks a and b when the training meets all the following criteria:

- A minimum of 40 hours of training cumulative
- The instructional format incorporates appropriate human and/or technological resources required to support learning. It can include instructor-led classroom training and distance learning formats, including online or computer-assisted instruction. All training formats must include access to an instructor and must provide feed-back to students about their progress.
- Instruction directly relates to one or more of the competencies listed in the CSRP Job Task Analysis.

B. Recommended

You should be aware that the certification exam is at a level whereby additional education and training will likely be necessary for most candidates to achieve a passing score. You are encouraged to assess your personal experience and education and seek training that will help ensure your knowledge is comprehensive regarding the competencies published in the CSRP Job Task Analysis. Types of training programs may include but are not limited to:

- Those offered by an accredited university, college or local community college
- Roofing industry training programs (such as those offered by manufacturers, NRCA, RCI Inc.)
- Solar industry training programs (such as those offered by Florida Solar Energy Center, Solar Energy International)
- Apprenticeship training programs (federally approved apprenticeship programs)
- Those approved by state roofing contractor licensing boards (where applicable)
- Vocational/technical training programs

Regardless of which organization offers training or education programs, the content of the program must directly relate to the competencies contained in the CSRP Job Task Analysis to be recognized as fulfilling the education or training requirements.

Definitions of Accredited Postsecondary Institutions

The goal of accreditation is to ensure that education provided by institutions of higher education meets acceptable levels of quality. The secretary of education publishes a database of postsecondary institutions and programs accredited by agencies recognized as reliable authorities as to the quality of education or training provided. This database can be found on the U.S. Department of Education's website, www.ed.gov.

Documenting Employment, Experience and Education

A. Documenting Roofing Employment and Experience

To demonstrate roofing experience, the application form requires candidates applying under tracks 1 and 2 to submit employment verification and descriptions of responsibilities and roles. If you are self-employed, you will be asked to provide detailed descriptions of your work experience. In addition to submitting employment verification, applicants applying under track b are required to submit certain details, descriptions and contact information for **five**

roofing projects for which they were the principal roof system designers.

B. Documenting Education and Training

To demonstrate completion of recognized education and training, all candidates are required to submit copies of official transcripts or other proof of attendance issued by the sponsoring education or training provider.

Verifying Employment, Experience and Education

The RISE board of directors reserves the right to contact employers, building owners and operators, and training and education providers to verify employment, experience and education submitted in the application form.